

Welcome!

We will start soon.

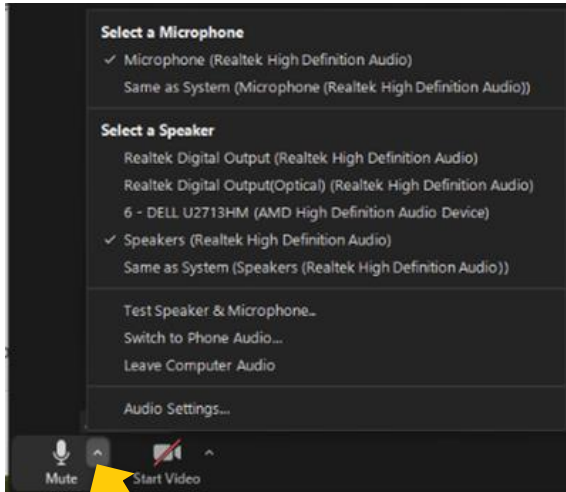
A few reminders:

There will be time at the end to ask questions.
Please stay muted during the webinar and enter any feedback in the Chat box.

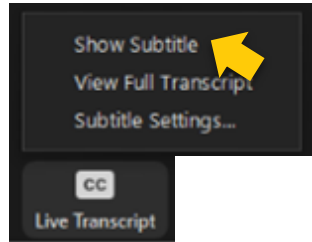
Zoom Webinar Controls

Navigating your bar on the bottom...

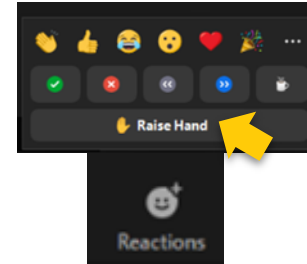
Audio Settings



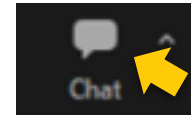
Turn on Closed Captioning



Raise Hand



Chat



KEYBOARD SHORTCUTS TO RAISE HAND

Windows: Alt+Y to raise or lower your hand

Mac: Option+Y to raise or lower your hand

This Meeting Is Being Recorded

The recording shall be the sole property of AHCCCS and participation in this meeting indicates your waiver of any and all rights of publicity and privacy.

Please disconnect from this meeting if you do not agree to these terms.



AHCCCS ARP Program Award

GrantsConnect Walkthrough Webinar

PCG's Role in the Award Program

- [Public Consulting Group](#) (PCG) is a public sector consulting firm that works with health, education, and human services agencies
- AHCCCS has contracted with PCG to administer the program awards
- PCG will provide technical assistance to applicants throughout the application, award, and payment process

Program Overview

- New \$40 million award program to strengthen Home and Community Based Services (HCBS) in Arizona
 - Uses funds from the American Rescue Plan (ARP)
 - More information on the [ARP and Arizona's Spending Plan](#)
- Goal is to enhance the member experience, health, and safety of people receiving HCBS in the state
- Apply online using [GrantsConnect](#) by **5:00 p.m. on May 16**
 - You may submit only one application
 - You cannot make any changes to your application after you submit it

Important Dates

Activity	Date
Application Opened	April 17, 2023
Application Closes	May 16, 2023
Award Notifications Sent	July 2023 (anticipated)
Awardee Receives Payment	August 2023 (anticipated)
All Funds Must Be Spent	September 2024

Accessing GrantsConnect Support

- You can access support on GrantsConnect:
 - At the bottom-right of the Sign In page
 - *After you sign in:* Click the question mark next to your name in the top-right corner of the screen

ENTER YOUR ACCOUNT DETAILS BELOW

Email address*

Password*

Remember me

[Need help signing in?](#)

[Resend account verification email...](#) [Forgot your password?](#)

[Need assistance?](#) [Help Center](#) [Email](#) [Live chat](#)

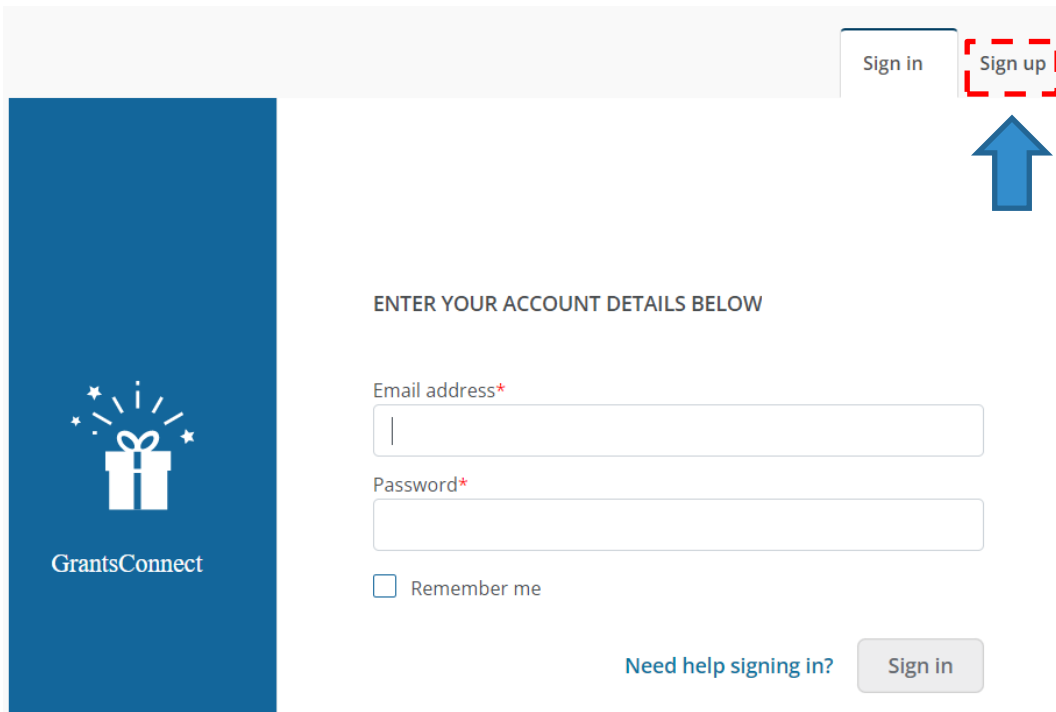
My Applications

Test Agent Name

ARP Program Award to Improve Member Experience

Signing Up for GrantsConnect (1 of 3)

- Applicants are required to sign up for a GrantsConnect account to apply
- Start by clicking “Sign up” in the top-right corner



Sign in Sign up

ENTER YOUR ACCOUNT DETAILS BELOW

Email address*

Password*

Remember me

Need help signing in? Sign in

Signing Up for GrantsConnect (2 of 3)

- After you submit your information, you will receive a confirmation email and activation link from YourCause LLC welcoming you to GrantsConnect
- The link in the registration confirmation email will expire after **24 hours**

Signing Up for GrantsConnect (3 of 3)

- If you do not see this email:
 - Check your spam folder
 - Select “Resend account verification email” on the Sign In screen

Sign in Sign up

ENTER YOUR ACCOUNT DETAILS BELOW

Email address*

Password*

Remember me

Need help signing in? Sign in

Resend account verification email...

Forgot your password?

Starting a New Application

- To start a new application, select “Start new application” on the welcome page
- This will take you to the Eligibility Form
 - Once you complete this form, you will start the application

AHCCCS ARP Program Award
Accepting applications until Apr 15, 2023 1:59 AM CDT

Thank you for your interest in applying for an American Rescue Plan Act of 2021 (ARPA) Home and Community-Based Services (HCBS) Program, authorized under Arizona's ARPA HCBS Spending Plan. Arizona Health Care Cost Containment System (AHCCCS) is investing the ARPA federal funds to enhance, improve, and strengthen statewide HCBS. AHCCCS seeks to disburse program awards across all HCBS Medicaid programs, distribute funds geographically across the state in both rural and urban areas and support diverse organizations and populations served with both programmatic and infrastructure projects.

You have 1 application that has not been submitted. Click edit, view all my applications, or start a new application.

Test Agent Name
Application ID: 1437781 [Edit](#)

[View all my applications](#) [Start new application](#)

Application Sections (1 of 3)

1. Organization and Experience

- Your organization, its programs, and service area
- Key personnel and their role in the project
- Communication or marketing strategy to promote your project

2. Project Overview

- Short description of your project
- Award goals your project will achieve
- Need your project is addressing
- Key milestones and deliverables
- How your project fits your organization's strategy and vision
- Potential risks and solutions to address these risks

Application Sections (2 of 3)

3. Project Impact

- People and areas that will benefit from your project
- Any partners for your project, if applicable

4. Budget

- Detailed description of project costs, including:
 - Projected start and end dates
 - Total costs, including staff, materials, and administrative costs
- Sustainability Plan for continuing the project after funding ends

Application Sections (3 of 3)

5. Timeline

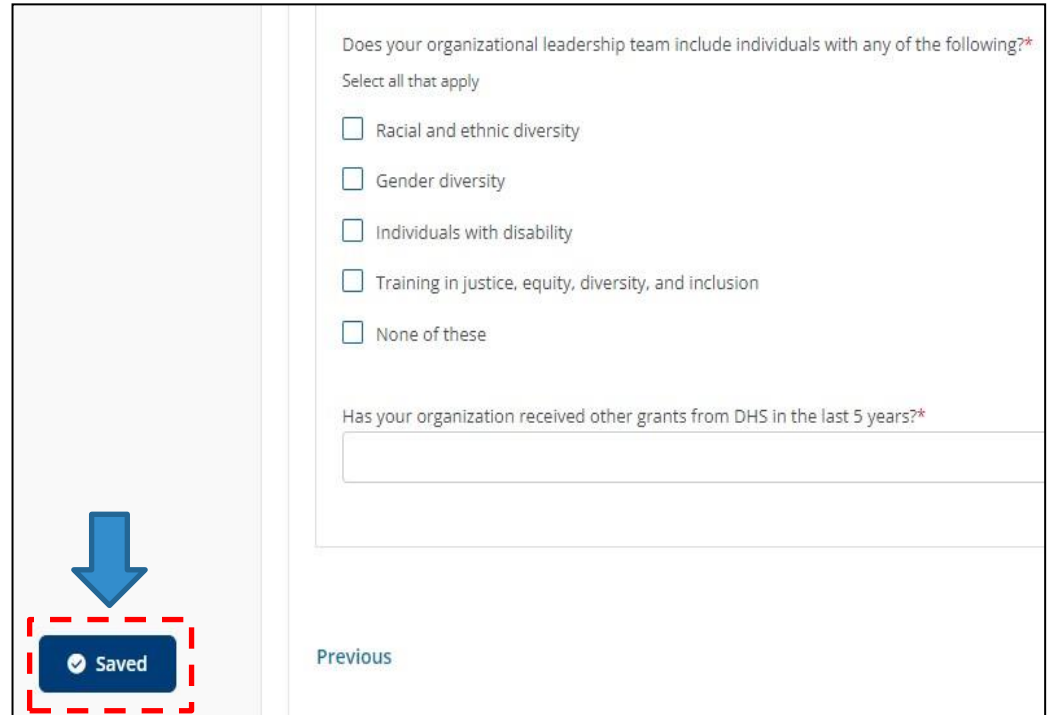
- Any additional details on your project timeline
- Start and end dates for the project

6. Reporting Outcomes

- Target outcomes for your project
- Method for collecting and measuring data for outcomes

Saving an Application

- Your application will auto-save while in progress
- If you leave, the auto-saved information will display when you return




Does your organizational leadership team include individuals with any of the following?*

Select all that apply

- Racial and ethnic diversity
- Gender diversity
- Individuals with disability
- Training in justice, equity, diversity, and inclusion
- None of these

Has your organization received other grants from DHS in the last 5 years?*

[Previous](#)


✓ Saved

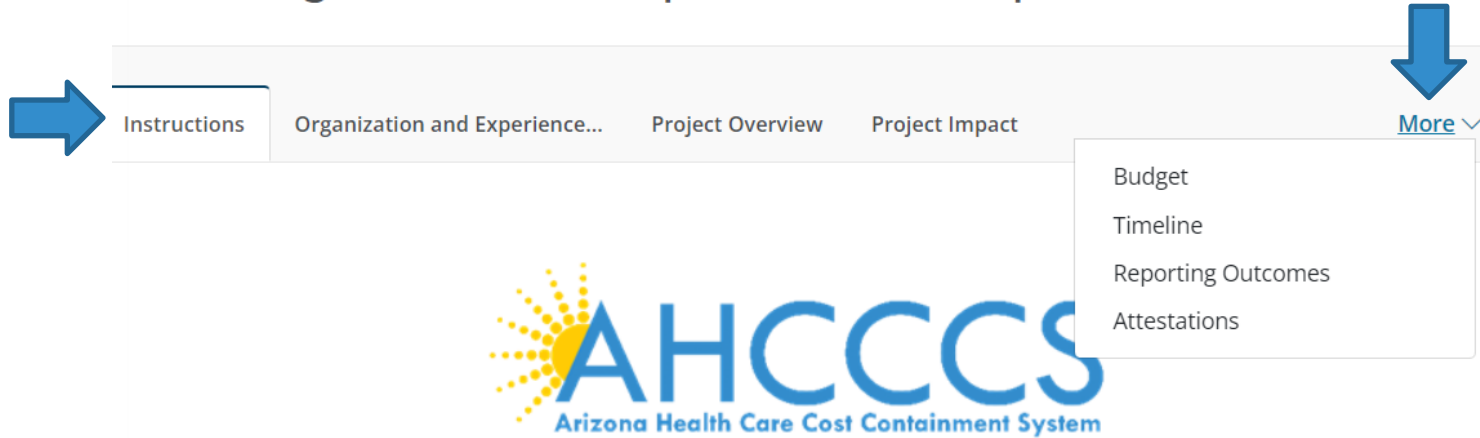
Resuming a Saved Application

- If you already started an application, you will see the open application on the welcome page with the option to “Edit”

The screenshot shows the AHCCCS ARP Program Award application management page. At the top left is the AHCCCS logo with the tagline 'Arizona Health Care Cost Containment System'. To its right, the text reads 'ARP Program Award' and 'Accepting applications until Apr 15, 2023 1:59 AM CDT'. Below this is a paragraph of text: 'Thank you for your interest in applying for an American Rescue Plan Act of 2021 (ARPA) Home and Community-Based Services (HCBS) Program, authorized under Arizona's ARPA HCBS Spending Plan. Arizona Health Care Cost Containment System (AHCCCS) is investing the ARPA federal funds to enhance, improve, and strengthen statewide HCBS. AHCCCS seeks to disburse program awards across all HCBS Medicaid programs, distribute funds geographically across the state in both rural and urban areas and support diverse organizations and populations served with both programmatic and infrastructure projects.' A horizontal line separates this text from the application status section. Below the line, it says 'You have 1 application that has not been submitted. Click edit, view all my applications, or start a new application.' There is a white box containing the text 'Test Agent Name' and 'Application ID: 1437781'. To the right of this box is a blue arrow pointing right, and further right is a blue 'Edit' button with a red dashed border. At the bottom of the page, there are two buttons: 'View all my applications' and 'Start new application' (which has a pencil icon).

Navigating the Application

ARP Program Award to Improve Member Experience



- You can jump between sections using the top-line navigation bar
- Click “More” to see any sections cut off by your browser window

Help Messages

- A question mark icon appears next to certain fields in the application
- Hover over these icons for help messages related to these fields

Of these, how many do you anticipate will be existing AHCCCS members?*

At least one of these populations must be selected in order to qualify for the program award.

Select the target population(s) that will benefit.* ?

Select all that apply

- Individuals (children or adults) with intellectual and/or Developmental Disabilities
- Individuals with serious mental illness (SMI)
- Aging and older adults (65+)
- Individuals (children or adults) with physical disabilities
- Individuals with substance use disorder needs
- Children with behavioral health needs

Question Types

- The application includes several types of questions:
 - Fill in the blank
 - Multiple choice
 - Drop down
 - Short answer
 - Table entry
- The next slides will discuss the interfaces for short answer and table entry questions

Short Answer Questions

Describe your organization. Include when it was founded, its mission statement, its service area(s), and its programs.*

Here is where you will submit information about your organization.

250 Word maximum ← Maximum Word Count

10 words ↑ Current Word Count

Window Control

The image shows a text input field with a light blue border. Inside the field, the text "Here is where you will submit information about your organization." is displayed. To the left of the field, the text "250 Word maximum" is followed by a left-pointing arrow and the label "Maximum Word Count". To the right of the field, the text "10 words" is followed by an upward-pointing arrow and the label "Current Word Count". In the bottom-right corner of the field, there is a small icon of a window with a handle, with an arrow pointing to it from the label "Window Control".

- Short answer questions list the maximum word count and your current word count
- You can make the entry window larger or smaller using the controls in the bottom-right corner of the window

Table Entry Questions

Who are the key personnel that will be involved and what will their role be on this project?

+ Add new
Download

Viewing 1 - 1 of 1 records

NAME	TITLE	ROLE DESCRIPTION
John Smith	CEO	Oversees Organization

Edit
View

- Add new entries to a table by selection “Add new” in the top-right corner
- Edit or delete a current entry using the controls to the right of the entry

The Budget Table

This field auto completes →

Milestone, Phase, or Deliverable 2

Milestone, Phase, or Deliverable 2

Example Milestone 2

This field is the information entered in the project overview section.

Milestone 2 Projected Start Date

Milestone 2 Projected End Date

Please estimate to the best of your ability. The project must end by September 2024.

Milestone 2 Staff Hours

Milestone 2 Staff Costs

Milestone 2 Material Costs

Milestone 2 Administrative Costs

Milestone 2 Other Costs

Milestone 2 Total Costs

Milestone 2 Notes

If not applicable enter N/A

USD

USD

USD

USD

USD

USD

← This field auto completes

- The number of entries in your Budget section is determined by how many Milestones, Phases, or Deliverables you added in your Project Overview
 - The name of the entry will auto populate from the Project Overview
- The total cost of an entry will auto populate based on the staff, material, administrative, and other costs you enter

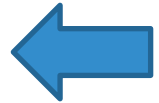
Submitting an Application (1 of 2)

Describe the communications plan or marketing strategy used to promote your project.*

Previous

Next

Sign and submit



- When you're finished, click "Sign and submit" in the bottom right corner of the Attestation section

Submitting an Application (2 of 2)

- You will be taken to a screen to type, upload, or draw your signature
- Then Click “Sign and submit” again to submit application
 - You will receive a confirmation email

Sign and Submit

In order to proceed, please use one of the options below to sign and submit your application. By clicking Submit I understand that this is a legal representation of my signature.

Type	Upload	Draw
Type your full name Signature		Style Signatures
<i>Signature</i>		

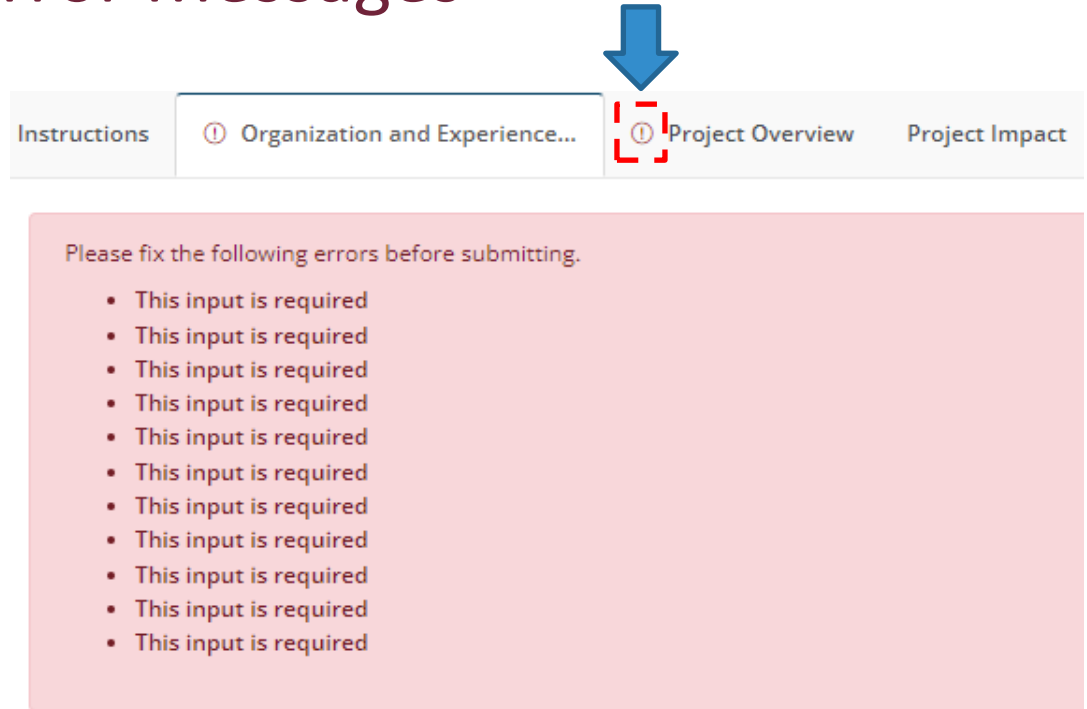
Cancel

Sign and submit



Error Messages

- A red exclamation point will appear beside any section with errors
 - A list of errors will appear at the top of that section
- Correct any errors before you submit



Instructions Organization and Experience... Project Overview Project Impact

Please fix the following errors before submitting.

- This input is required
- This input is required
- This input is required
- This input is required
- This input is required
- This input is required
- This input is required
- This input is required
- This input is required
- This input is required
- This input is required

Viewing Your Applications


- You can view all your applications in the “My Applications” page
- From there, you can:
 - Edit any unsubmitted applications
 - Check the status of submitted applications
 - Complete any requested revisions

AHCCCS ARP Program Award
Arizona Health Care Cost Containment System
Accepting applications until Apr 15, 2023 1:59 AM CDT

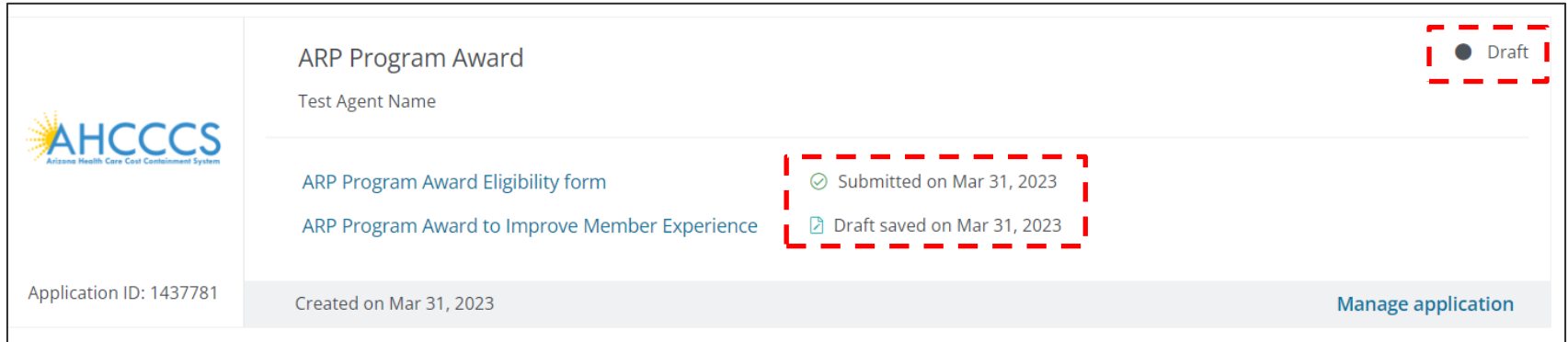
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You have 1 application that has not been submitted. Click edit, view all my applications, or start a new application.

Test Agent Name Application ID: 1437781	Edit
--	------

 [View all my applications](#) [Start new application](#)

Checking the Status of an Application (1 of 2)



The screenshot shows a web interface for an application. On the left is the AHCCCS logo (Arizona Health Care Cost Containment System). The main content area is titled "ARP Program Award" and includes a "Test Agent Name" field. Below this are two rows of application details: "ARP Program Award Eligibility form" with a status of "Submitted on Mar 31, 2023", and "ARP Program Award to Improve Member Experience" with a status of "Draft saved on Mar 31, 2023". A "Draft" indicator is visible in the top right corner. At the bottom left, the "Application ID: 1437781" is shown, and at the bottom right, there is a "Manage application" button. The status information for the two rows is highlighted with a red dashed box.

- A quick view of your application's status is shown in My Applications

Checking the Status of an Application (2 of 2)

- Statuses include:
 - **Draft:** the application has been saved but not submitted
 - **Awaiting Review:** the application has been submitted, and it has not yet been reviewed
 - **In Progress:** the review process is in progress
 - **On Hold:** a reviewer has requested a revision
 - **Approved:** the application has been approved. It may or may not have awards or payments at this stage.
 - **Declined:** the application has been declined

Responding to Requests for Revisions (1 of 2)

- A reviewer may request revisions to your application to:
 - Ensure the information in your application matches the eligibility form or what AHCCCS has on file
 - Ensure you agree to the attestations
 - Give you an opportunity to clarify points of issue
- Your application status will show as “On Hold”
- You will also receive an automated email that will advise you of requested revisions

Responding to Requests for Revisions (2 of 2)

The screenshot displays the 'My Applications' interface. At the top, there is a search bar labeled 'Search by application ID' and a dropdown menu for 'All statuses selected'. Below this, a yellow notification box contains the text: 'Revision Required', 'An administrator requested changes to a form you submitted.', and 'Program: ARP Program Award ID: 1437765 Form: ARP Program Award to Improve Member Experience'. A dark grey button labeled 'Revise form' is positioned to the right of this notification, with a blue arrow pointing to it from the right. Below the notification, the application details are shown: 'ARP Program Award' with a status of 'On hold' (indicated by a yellow dot in a red dashed box), 'Test Agent Name', and two forms: 'ARP Program Award Eligibility form' (Submitted on Mar 29, 2023) and 'ARP Program Award to Improve Member Experience' (Revision requested on Mar 31, 2023, also indicated by a red dashed box). The application ID is 1437765, and it was created on Mar 29, 2023. A 'Manage application' link is located at the bottom right.

- From the “My Applications” page, select “Revise Form” at the top to make any necessary revisions and resubmit

Technical Assistance

If you have any questions on the award program or need help applying:



[Program Web Page](#)



831-318-8295



AHCCCSARPAwardsHelp@pcgus.com

Questions

- We will do our best to answer as many questions as possible
- Please raise your hand if you have a question
 - You will have the option to unmute after we call on you
- You can also add your question to the FAQ section and we will read it out
- All questions asked will be saved and used for the development of future support materials

Thank You.