

## AHCCCS Non-Emergency Medical Transportation Workgroup Recommendations

RECOMMENDATIONS	ACTION ITEMS	IMPLEMENTATION
<b>Phase 1</b>		
Require provider's to apply for a Tribal business license	A copy of the Tribal business agreement matrix and letter should go to Tribal leaders for agreement in the process	The timeframe for providers to be required to submit a Tribal business license would be at the time of a new application or when providers have to re-certify.
Site visits off reservation	This will be initiated by the Office of Inspector General	Currently in place
Site visits on reservation	AHCCCS will coordinate site visits with each Tribe	On-going
Inspection of vehicles	When site visits occur, AHCCCS Office of the Inspector General could look at a check list to ensure vehicles are safe.	Look at other State requirements for vehicle inspections
NEMT provider supplying snack and gift cards	The Federal law surrounding this has been added to the provider billing manuals and has been put in claims clues	Add to the current computer based training
Federal vehicles issues with registration	Provide for an exception in Provider Registration	Provider Registration to update policy
Require NEMT providers to have a sign of the company name and or logo on the vehicle		Add to policy, site visits, registration requirements and CBT, proposed date of 3/1/14.
Check each driver whether individual or employed on the Federal database to check for criminal activity and also check for traffic violations	Provider Registration to include this in their registration process for new providers and for provider re-certifying	OIG to add this to their existing database search capabilities.
Add DOB to the trip report form	AHCCCS will modify the trip report to include this information DOB this will be placed under the AHCCCS#	This has been completed and added to the AHCCCS website.
Require each driver to have CPR and first aid every two years and HIPAA training annually	Classes for CPR and First Aid can cost from \$30-\$100 on average	The implementation of this item could be verified as part of the site visit and re-certification process.

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Contact tribes when tribal business licenses are submitted to verify that they are appropriate and correct through Provider Registration	A copy of the Tribal business agreement matrix and letter should go to Tribal leaders for agreement in the process	Provider Registration can add to their existing internal policy
Require that NEMT providers submit an updated Tribal business license upon renewal		This would be included as part of the Provider Registration internal policy
<b>Phase II</b>		
Require NEMT providers to obtain new vehicles once they reach 80,000 miles	The State threshold is 80,000 or a vehicle that has had multiple repairs.	Phase II
Require each driver whether registered individually or through a company to take a training on proper member transportation and treatment before they can transport also have specialized training on doing wheelchair and or stretcher transport for AHCCCS members		Phase II
Require drivers to take random drug tests		Phase II