

Home & Community Based Services (HCBS) Needs Tool (HNT) & Uniform Assessment Tool (UAT) Process

Training Scenario

The member in this scenario is a fictitious 88 year old woman with diabetes, arthritis, dementia, muscle weakness and unsteady gait, who uses a walker. The member has had 3 falls in a 90 day time frame.

The member lives with her son and daughter-in-law in a rural area. Their home has electricity and running water, with an indoor bathroom facility. They heat the home with a wood stove. The home is 40 miles from town.

The member has her own bedroom and bathroom.

The member is supervised with mobility, bathing, dressing, grooming and eating. However, she needs hands-on assistance with transferring and toileting. Member is incontinent with bowels and bladder. Member wears adult diapers.

Member's health has deteriorated in the last 90 days, with increasing weakness and incontinence.

Members' hearing and vision are impaired but she can make her needs known and be understood.

Member is oriented to her person and place.

Member has behavior issues of wandering and can be difficult to redirect.

Member's daughter-in-law is her caregiver and the son provides informal support when needed.

Laundry is done at the laundromat in town once a week with family's laundry and incontinence episodes.

Groceries are picked up with the family shopping and usually are done on the same day as the laundry.

The member eats meals with the family, and receives 3 snacks throughout the day.

Member receives a bath 3 times a week and receives hands-on assistance when transferring. She also receives supervision when bathing.

Instructions for Using the HNT & UAT Process

1. Discuss the member amongst the people at your table. Everyone should participate.
 2. One person can write up the assessment of the member on the UAT and the HNT as agreed upon by the group.
 3. Determine the Level of Care (LOC) and take into account the informal support (IFS) of the son.
 4. How much time is assessed?
 5. What is the expected timeframe that the Caregiver will be providing services throughout the day?
 - o Estimate the time the member gets up, eats, showers, goes to bed, etc.
 6. Remember that supervision is built into the various Activities of Daily Living (ADLs), so take that into account when determining how much general supervision is being assessed.
 7. Provide documentation in each section of the HNT, as well as the time that services will typically be provided.
 8. Be very specific as to the why the general supervision is needed and what time of day it is provided.
 9. Have one person utilize the Supervision Case Audit Tool and determine if the Levels of Care are the same on both the HNT and UAT.
 10. Discuss the results with the group at your table.
 11. Have one person be the spokesman/woman for your group to talk about what and why you assessed what you did. Describe the results of the Supervisor Case Audit Tool.
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