

AHCCCS, ISD Data Analytics and Operations
Data Management and Oversight
Encounter File Processing Schedule
January 2026 - March 2026

FILE PROCESSING ACTIVITY	January 2026	January 2026	February 2026	February 2026	March 2026	March 2026
Deadline for Corrected Pended Encounter and New Day File Submission to AHCCCS by 6:00 PM Thursday	Thurs 01/08/26	Thurs 01/22/26	Thurs 02/05/26	Thurs 02/19/26	Thurs 03/05/26	Thurs 03/19/26
Work Days for AHCCCS	11	8	11	8	11	8
Encounter Pended and Adjudication Files Available to Health Plans by Friday at 5:00 PM	Mon 01/19/26	Fri 01/30/26	Mon 02/16/26	Fri 02/27/26	Mon 03/16/26	Fri 03/27/26
Reinsurance Case Association begins immediately following the completion of the first monthly encounter cycle	Yes	N/A	Yes	N/A	Yes	N/A

- Note:
- This schedule is subject to change.** If untimely submission of an encounter is caused by an AHCCCS schedule change, a sanction against timeliness error will not be applied.
 - On deadline days, encounter file(s) must arrive at AHCCCS by 6:00 p.m.
 - The plan availability dates are only estimates. Adjustments to these dates may be necessary based on the number of files submitted and processed.
 - Contractors are encouraged to submit files immediately following their claims adjudication process. Contractors may be required to submit files for one or both encounter adjudication cycles.
 - Health Plans are required to correct each pending encounter within 120 days.