

**DATA SUPPLEMENT INSTRUCTIONS AND OVERVIEW**

As part of the AHCCCS acute care procurement process, supplemental data is available to prospective bidders via a web-based bidder’s library. This section of the bidder’s library titled “Data Supplement” contains various utilization, cost, demographic, member month and financial information to aid in developing the capitation rate bids. This Data Supplement also contains databooks showing utilization and cost information for contract years ’05 (10/01/04-09/30/05), ’06 (10/01/05-09/30/06), and the first six months of contract year ’07 (10/01/06-03/31/07). See Section C of the data supplement for further information on these databooks.

In addition to the data contained in this Data Supplement, AHCCCS actuaries compile data from a large variety of sources to determine actuarially sound rate ranges for the purposes of evaluating capitation rates. However, the data contained herein, especially the databooks, are the corner stone of capitation rate development.

Due to privacy laws, certain data and reports are not available to the general public. This information will be provided to the Offeror via a CD. All reports available via the CD are listed under the last bullet of the Data Supplement section in the Bidder’s Library.

In order to obtain the CD, Offeror’s must fill out the attestation form included in Section A of the Data Supplement and fax it to AHCCCS according to the instructions on the Attestation form. Also, upon completion of the Attestation and receipt by AHCCCS, the Offeror will be contacted and given a User Name and Password for use with the Capitation Bid Submission Tool. Once contacted by AHCCCS with this information, the Offeror may pick up the CD containing the protected data and reports from Celia Rodriguez, located at the AHCCCS Offices, 701 E. Jefferson St., Phoenix, AZ. CDs may be mailed by request. See contact information on the attestation form.

Each section of this Data Supplement begins with an introduction that explains the contents of the information provided. Refer to each section for a more complete description of the data contained therein.

The following counties are grouped into Geographic Service Areas (GSAs) for capitation rates and data presentation:

GSA	Counties Included
2	Yuma, La Paz
4	Mohave, Coconino, Apache, Navajo
6	Yavapai
8	Pinal, Gila
10	Pima, Santa Cruz
12	Maricopa
14	Graham, Greenlee, Cochise

The following data is included in the data supplement:

Section	Description
A.	Data Supplement Instructions and Overview
B.	Program Changes
C.	Databook Information

Section A – Data Supplement Instructions and Overview

- D. Service Matrix / Selection Criteria
- E. AHCCCS Category of Service, Form Type, Provider Type List of Codes and Descriptions
- F. Bid Submission Information
- G. Crosswalk from Service Matrix to CCFR Layout
- H. Enrollment Information
- I. Rate Code to Risk Group Matrix
- J. Financial Information for Prospective Members
- K. Capitation Rates
- L. Birth-MM Analysis – Summary by County
- M. Reinsurance Payments
- N. Reinsurance Offsets
- O. Hospital Rate Overview
- P. Health Plan Audited Financial Statements
- Q. Hospice Report
- R. Maternity Care and Delivery Reports
- S. Delivery Supplement Payment Rates
- T. SOBRA Family Planning Service Reports
- U. SOBRA Family Planning Capitation Rates

**Additional Information:**

The capitation rates for the following risk groups will be set by AHCCCS therefore not requiring a bid by the Offeror:

- ✓ Prior Period Coverage (PPC)
- ✓ SSDI – TMC
- ✓ State Only Transplants, Option 1 and Option 2
- ✓ Delivery Supplement
- ✓ SOBRA Family Planning

The following supplemental payments are discontinued effective September 30, 2008 and the related costs are included in the noted capitation rates:

- ✓ Hospital Supplement – included in the MED PPC and MED Prospective capitation rates
- ✓ HIV/AIDS Supplement – included in the various risk groups in which the costs were incurred