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## OVERVIEW OF RFP EVALUATION PROCESS AND SCORING METHODOLOGY

For the SMI Eligibility Determination RFP YH18-0017, AHCCCS will use a scoring methodology using a Consensus Evaluation Process. The evaluation criteria are listed below in their relative order of importance.

- Evaluation Criteria 1: Method of Approach
- Evaluation Criteria 2: Cost Bid
- Evaluation Criteria 3: Experience and Expertise of the Firm and Key Personnel

Additional submissions required of Offerors that will not be scored include:

- Offeror's Certification Regarding Boycott of Israel
- Conflict of Interest Disclosure
- Listing of Proposed Subcontracts
- Intent to Provide Certificate of Insurance

### CONSENSUS EVALUATION

Each scored submission requirement will be evaluated by an Evaluation Team consisting of three to five members and facilitated by the Procurement Officer. The Evaluation Team will individually evaluate each Offeror's Proposal and will then participate in one or more consensus evaluation meetings where they will establish a consensus ranking and supporting rationale for each submission requirement. During the consensus evaluation process, the Evaluation Team will only consider the information submitted by the Offeror for the specific submission requirement and within the permitted page limits. A separate Finance Team will score the cost bids. The consensus rank and cost bid scores are compiled for a final consensus rank of the offer.

### SCORING METHODOLOGY

#### Method of Approach

The rank in this category accounts for 40% of the total overall score. The Method of Approach is evaluated on four (4) submission requirements listed in the Solicitation Instructions to Offerors.

#### Cost Bid

The rank in this category accounts for 35% of the total overall score. This category is comprised of two elements: 1) price per SMI Determination/Clinical Decertification, and 2) information supplied in the Detailed Budget worksheet.

#### Experience and Expertise of the Firm and Key Personnel

The rank in this category accounts for 25% of the total overall score. The Experience and Expertise of the Firm and Key Personnel is evaluated on the Offeror's submitted narrative.