DDD Tribal Health Program

Program Changes Effective April 1, 2022

What is the DDD Tribal Health Program (THP)?

The Arizona Department of Economic Security (DES) Division of Developmental Disabilities (DDD) Tribal Health Program (THP) is the health plan which administers fee for service physical health, behavioral health, and long- term care services and supports (LTSS) for DDD THP enrolled American Indian/Alaska Native members.

DFSM/DDD THP Interagency Subcontract

Effective April 1, 2022 AHCCCS' Division of Fee-for-Service Management (DFSM) will manage acute physical and behavioral health service authorizations for enrolled DDD THP members via an inter-agency subcontract with the DDD THP.

- The DDD will retain full responsibility for:
  - Care coordination,
  - Case management functions for all DDD THP members, and
  - Authorization of LTSS.
- The DFSM/DDD THP subcontract will improve THP member access to care.

American Indian/Alaska Native Options

AI/AN members who are eligible for both DDD and ALTCS have options for how they want to receive health care services:

Option	Physical Health Services	Behavioral Health Services	Children's Rehabilitative Services	Long Term Services and Supports	Support Coordination
1	DDD Health Plan	DDD Health Plan	DDD Health Plan	DDD ALTCS	DDD
2	DDD Health Plan	Tribal Regional Behavioral Health Authority (TRBHA)*	DDD Health Plan	DDD ALTCS	DDD
3	Tribal Health Program	Tribal Regional Behavioral Health Authority (TRBHA)*	Tribal Health Program	DDD ALTCS	DDD
4	Tribal Health Program	Tribal Health Program	Tribal Health Program	DDD ALTCS	DDD

How Will This Change Impact FFS Providers?

To minimize the administrative burden on FFS providers the following can be submitted via the AHCCCS Provider Portal for dates of service April 1, 2022, and moving forward.

- Service authorizations for acute physical and behavioral health services for DDD THP members.
- Claims for acute (physical and behavioral health) services for DDD THP members.
- Providers must register to use the AHCCCS Provider Portal.

How Will This Change Impact DDD THP Members?

- Members will continue to be eligible for all the same services and benefits.
- Members will continue to use the existing network of fee-for-service providers.
- Members should see improved access to care.

What is NOT Changing?

- DDD is currently responsible for the assessment and oversight of Long Term Services and Supports through its Qualified Vendor Network. This will continue after April 1, 2022.

- DDD will continue providing Support Coordination (Case Management) for all DDD enrolled members.

Where Can I Find Information If I Have Questions?

- DDD has published a website with information about this transition, https://bit.ly/ddd-ffs.

- Fee-for-Service providers are encouraged to sign-up to receive updates and information from the AHCCCS DFSM using this link, https://bit.ly/ahcccsdfsm.

How to Verify Member Enrollment in the DDD-THP Program

How To Verify THP Enrollment Using The AHCCCS Online Provider Portal

- Sign on – AHCCCS Online Provider Portal
- Select Member Verification (menu tab)
- Best search option:
  - AHCCCS ID   >   Date of Birth   > Date of Service
    A12345678   01/01/2022   04/05/2022

  - Select Search tab

How To Verify THP Eligibility Using The AHCCCS Online Provider Portal

Member Eligibility Verification: Recipient Search

How To Verify THP Enrollment Using The AHCCCS Online Provider Portal

- Bottom of the page will show the Health Plan ID description

Member Eligibility Verification: Eligibility And Enrollment   Print | Help

Recipient Search | **Eligibility And Enrollment** | Third Party Liability | CoPayment | Medicare Benefits | Behavioral Health Services | Share of Cost | Additional Benefits |

Medical Enrollment					
Health Plan ID/Description	**Period Start**	**Period End**	**Rate Code**	**Contract Type**	**Insurance Type**
110007 LTC DD DES	12/01/2017		2210 - SSI DISABLED NON-MEDICARE	J LTC/CAP	HM HEALTH MAINTENANCE ORGANIZATION (HMO)

⊞ Service Type Codes

How To Verify BHS Enrollment

Click on the behavioral health services tab to view the BHS site information.

Member Eligibility Verification: Eligibility And Enrollment

Recipient Search | Eligibility And Enrollment | Third Party Liability | CoPayment | Medicare Benefits | **Behavioral Health Services** | Share of Cost | Additional Benefits

If Site 62 DDD-SUB is listed, click on the "Additional Benefits" tab

Behavioral Health Services				
BHS Category	**Begin Date**	**End Date**	**BHS Site**	**BHS Service Type**
G GENERAL MENTAL HEALTH SERVICES	08/13/2021		62 DDD - SUB	CH MENTAL HEALTH FACILITY - OUTPATIENT

AHCCCS
Arizona Health Care Cost Containment System

How To Verify BHS Enrollment

- AI SUB – DDD Tribal Health Program is present –   Physical and Behavioral claims must be submitted to AHCCCS FFS for processing.

DDD Subcontractor Plan		
DDD Plan	**Begin Date**	**End Date**
AI SUB - DDD TRIBAL HEALTH PROGRAM	04/01/2022	

Training resources:

- https://www.azahcccs.gov/Resources/Downloads/DFSMTraining/2020/FALL2020_MemberEligibilityAndVerification.pdf

DFSM Prior Authorization Submission Process

Submitting a Prior Authorization Request

There are three steps to take to submit a Prior Authorization (PA) request.

1 PA Case Creation

Create the Case or PA number.

2 Event List

Identify the type of authorization request.

3 Activity List

Enter the HCPCS/Revenue code.

How To Submit An FFS Prior Authorization Using The AHCCCS Online Provider Portal

- Sign on – AHCCCS Online Provider Portal
- Select Prior Authorization Submission (menu tab)
- Best search option:

  AHCCCS ID   >   Date of Birth   > Service Provider ID > Dates of Service
  A12345678   01/01/2022   (6 or 10 digit)   04/05/2022

  o Select Search tab

How To Submit An FFS Prior Authorization Using The AHCCCS Online Provider Portal

Prior Authorization Search

PA Recipient/Case Search

* Indicates a required field.

Search System:*	ACUTE ∨
Search By:*	AHCCCS ID ∨
AHCCCS ID:*	A12345678
Service Provider ID:*	XXXXXXX ∨
Begin Date Of Service:	04/05/2022
End Date Of Service:	05/28/2022

Search   Clear

How to Submit an FFS Prior Authorization

Enter Event Information

Case No:*	000040122
Event Type:*	MEDICAL
Recipient AHCCCS ID:*	A12345678
Provider Contact Name:*	AHCCCS Clinic
Contact Phone Number:*	602-602-0000
Requested Begin Date:*	04/05/2022
Requested End Date:*	04/05/2022
Admit Date:	
Discharge Date:	
Diagnosis Code:*	R68 . 89
Description:	Surgery

Next   Clear

Enter Activity Information

Case Number:*	000040122
Provider Contact Name:*	AHCCCS Clinic
Contact Phone Number:*	602-602-0000
Sequence Number:*	01
Activity Type:*	HCPCS
Activity Code:*	11000
Modifier:	
Allowed Units:*	2
Note:	

Next   Clear

Training resources:

- https://www.azahcccs.gov/Resources/Downloads/DFSMTraining/2022/PriorAuthorizationSubmission.pdf

Prior Authorization is Completed

ACTIVITY LIST COMPLETED

- The phrase "Transaction Succeeded" will appear indicating that a new activity list for the member was added.

- The Case number will appear under the Activity List.

- If you want to add additional activities to the same Event, you can add multiple activities by clicking the Activity tab.

Prior authorization request is complete.

Dates of Services That Overlap The Member's Enrollment Dates

Prior Authorization: Requests that overlap the member's enrollment dates should be split and submitted to each plan for approval based on the date(s) of service.

Claim Submission: Dates of service that overlap the member's enrollment dates should be split and submitted to each plan for consideration.

CMS 1500 Claim Submission Process

Claim Submission

- Sign on – AHCCCS Online Provider Portal
- Select Claim Submission (menu tab), select the form type.
- AHCCCS claim submission fields are the same fields that are listed on the CMS 1500, UB-04 and ADA claim forms.
- Pros:
  - Claims crossover within 24 hours of submission.
  - Check claim status, no lag time, faster posting of payments.
- AHCCCS accepts, paper and EDI claim submissions.

Additional Resources

- [Professional (CMS 1500) Claim Submission Using the AHCCCS Online Provider Portal](#)

- [Institutional (UB-04) Claim Submission Using the AHCCCS Online Provider Portal](#)

- [Dental (ADA 2012) Claim Submission Using the AHCCCS Online Provider Portal](#)

Additional Resources

- [How to Use the AHCCCS Online Provider Portal to Verify Member Eligibility and Enrollment](#)

- [How to Register for an AHCCCS Online Provider Portal Account](#)

- [Transaction Insight Portal](#)

Contact Information

The DFSM Provider Training Team can be reached at:
providertrainingffs@azahcccs.gov

Customer Service: 602-417-7670, option #4

Provider Enrollment: 602-417-7670, option #5

Prior Authorization: 602-417-4400

FFS Rates: FFSRates@azahcccs.gov

AHCCCS ISD Customer Support Desk at 602-417-4451 or
ISDCustomerSupport@azahcccs.gov

Questions?

Thank You.