

ATTACHMENT A
Periodic Report Requirements

Weekly Electronic Delivery:

- Aging Report: Shows cases that are coming due or are overdue, broken down by each stage of each recovery program.
- Open Check Log

Monthly Electronic Delivery:

- Annuity Open Case Report
- Casualty Open Case Report
- Electronic Settlement Notifications
- Estate Open Case Report
- Restitution Open Case Report
- TEFRA Open Case Report
- Trust Open Case Report
- Workers' Comp Open Case Report

Quarterly Electronic Delivery:

- Mass Tort Summary Report

Monthly Hard Copy Delivery:

- Estate Recovery Hardship Log
- Lien Spreadsheet
- Lien Program Detail Report
- Invoice breakdown
- Carryover Summary Report by Project
- Carryover Detail Report
- Monthly Activity Reports by Project
- Closed Case Reports by Project
- Open Check Log
- Subpoena Log
- Administrative Hearing Log
- CAV Monthly Loads
- CAV Invoice

- CAV Lag Report
- CAV AZ Loads Received Report
- CAV Daily Submissions Log
- Credit Balance Statistical
- Commercial Insurance Recovery Statistical: Billed, Denied, Paid, Other detail
- Commercial Insurance Recovery Top 10 Denial Reasons by Fiscal Year
- Commercial Insurance recovery Top 10 Insurance Carriers by Fiscal Year
- Financial Summary All Projects
- Financial Detail for All Projects
- Financial Program Category Report
- Financial Program Code Report
- Financial Health Plan Disbursement Summary
- Financial Health Plan Disbursement Detail
- Financial Disburse to Other Summary
- Financial Disburse to Other Detail
- All final contractor invoices

SFTP upload by the 6th of every month:

- Financial Flat file of all invoicing detail