



SOLICITATION AMENDMENT #1

<p>YH21-0007 Medicaid School Based Claiming</p>	<p>Solicitation Due Date: September 1, 2021 3:00 pm Arizona Time</p>	<p>Procurement Officer: Cynthia Smolens Email: procurement@azahcccs.gov</p>
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A signed copy of this amendment must be submitted with your solicitation response.

This Solicitation is amended as follows:

Paragraph # or Title	Page #	Amendm ent
Scope of Work, Section 20, Deliverables Chart	18	Background Check Documentation deliverable is hereby not required and removed from the Deliverables Chart.

The attached Answers to Questions are incorporated as part of this solicitation amendment.

OFFEROR HEREBY ACKNOWLEDGES RECEIPT AND UNDERSTANDING OF THIS SOLICITATION AMENDMENT.	THIS SOLICITATION AMENDMENT IS HEREBY EXECUTED ON THIS DAY, IN PHOENIX, AZ.
SIGNATURE OF AUTHORIZED INDIVIDUAL:	SIGNATURE: SIGNATURE ON FILE
TYPED NAME:	TYPED NAME: Meggan LaPorte, CPPO, MSW
TITLE:	TITLE: Chief Procurement Officer
DATE:	DATE:



QUESTIONS AND ANSWERS FORM

Medicaid School Based Claiming RFP

YH21-0007

Questions shall be submitted electronically on this form to Procurement@azahcccs.gov no later than

Thursday, July 29, 2021 5:00 PM, Arizona Time

Question#	VENDOR NAME	Paragraph # or Title	Page #	Vendor Question	Leave Blank for Response
1.	Cognizant	5.2.6- Training, 14.3- Information System	7	Can AHCCCS elaborate on the kind of third-party liability the contractor shall be having	AHCCCS will provide TPL files for Medicaid Enrolled students, the TPA will use the file to appropriately coordinate the benefits.
2.	Cognizant	5.4- Claims Dispute	8	It is mentioned that the contractor has to establish a claim dispute channel between LEAs and AHCCCS. Will the contractor have any legal bindings in scenarios arising out of a claim dispute?	Claim dispute channels should be developed by the contractor per Arizona Administrative Code Title 9, Chapter 34, Article 4. Outcomes of claim disputes will be legally binding on both the LEAs and contractor, however, all claim disputes are available for a motion for rehearing or review per R9-34-409.
3.	Cognizant	Payment		What is the channel/mechanism of claims settlement? Will the payment be made directly by AHCCCS to LEAs or will the contractor be responsible for payment disbursement from own book to LEAs and then AHCCCS will reimburse the payments to contractors on periodic basis?	The contractor will be responsible for payment to the LEA's after AHCCCS pays the contractor.
4.	Cognizant	5.5.2- Compliance review	9	As training and outreach to LEAs fall on the TPA contractor, to what extent will the contractor be liable for LEA related compliance issues? If a LEA is found non-compliant, is contractor liable for penalties?	If a claim is found to be paid in error or non-compliant both the portions paid to the LEA and the TPA will be recouped.
5.	Cognizant	6.2, 6.3	33-34	Is there any specific format requirement for the responses to these questions in this section?	Nothing outside of the paragraph written in 6.2.
6.	Cognizant			What is the current platform for the existing TPA business and oversight processes such as claims processing, enrollment etc.?	TPA proprietary platform is used for claim processing, eligibility & provider files are sent to TPA along with member TPL status. Contractor receives the claims, preprocesses



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					the claims and if payable sends to AHCCCS for payment. Transportation claims are not sent to AHCCCS until the corresponding DSC payable claim is also received.
7.	Cognizant	2- Project/service overview	4	Can AHCCCS specify the volume of calls, claims, number of LEAs to train and any other parameters that would help us in building our pricing proposal?	SFY20 1.5 million claims, 98 LEAs Data is not unavailable regarding volume of calls.
8.	Cognizant	15- AHCCCS oversight functions	16-17	It says "AHCCCS reserves the right to subcontract components of its oversight responsibilities". When can we expect these oversight responsibilities to be added to the current scope for the contractor?	AHCCCS would notify the TPA if a subcontractor is selected to perform AHCCCS responsibilities. These responsibilities will not be in the scope of the TPA.
9.	Cognizant			How does the current TPA/vendor landscape look like for AHCCCS? How are these activities managed today?	TPA is responsible for items in the scope of work.
10.	Cognizant			Are there any existing training & education materials/handbook in place that can be leveraged as a reference material by the new contractor? Is there any AHCCCS preferred approach for knowledge transfer from existing TPA/AHCCCS and new contractor?	The materials have been provided in Bidders Library within the published RFP on the website.
11.	Cognizant			Can AHCCCS specify any key SLAs, KPIs for the services in scope?	No.
12.	Cognizant			We understand the necessity of onshore delivery for the scope, but is there a mandate of delivering it only out of the State of Arizona? If no, please specify which are the services that can be delivered outside the State of Arizona and if there are any location preference.	The expectation is LEA training is conducted onsite in centralized regions with the State.
13.	Cognizant	Attachment C- Pricing Proposal- 2.	1	To prepare our pricing model, for 2.1 Medicaid School-based Claiming Administrative Services, what is the amount LEAs statewide claimed approximately in the last few quarters for these services?	In the four quarters of State Fiscal Year (SFY) 2021, LEAs statewide claimed approximately \$13.2 million for administrative outreach.
14.	Cognizant	Attachment C- Pricing Proposal- 2.	1	To prepare our pricing model, for 2.2 For Medicaid School-based Claiming Direct Medical Services, what is the claims volume and cost	Direct Service Claims volume per year SFY20 1.5 million claims totaling \$32.8 million,



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				per claim that we can expect from the LEAs statewide basis your past data?	SFY21 1.96 million claims totaling \$36.6 million before cost settlement.
15.	Cognizant			Is the future services agreement negotiable?	The initial term of this contract shall be for three (3) initial years with two (2) one-year options to extend, not to exceed a total contracting period of five (5) years. The terms and conditions of any such contract extension shall remain the same as the original contract, as amended. All contract extensions shall be through contract amendment, and shall be at the sole option of AHCCCS.
16.	Sivic Solutions Group	2. Project or Service Overview/Back ground, paragraph #3	5	Do all 98 LEAs participate in both the DSC and MAC programs?	Yes, it is mandatory to participate in both.
17	Sivic Solutions Group	2. Project or Service Overview/Back ground, paragraph #3	5	What percentage of eligible institutions participate in the MSBC program?	228 traditional districts & 457 charter districts, 98 LEAs have decided to participate in the program, eligibility is determined upon application to participate in the program.
18	Sivic Solutions Group	2. Project or Service Overview/Back ground, paragraph #3	5	What is the average number of participating LEAs over the past five (5) years?	97



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19	Sivic Solutions Group	8.2.2	11	How does the LEA indicate third party submission of claims to current Contractor?	The LEA would submit TPL EOB with claim.
20	Sivic Solutions Group	8.2.2	11	Of the 98 participating LEAs what is the breakdown of TPL submission responsibility between LEA and Contractor?	It is the LEAs responsibility to bill the primary carrier.
21	Sivic Solutions Group	6.1 Number or Types of Awards	29	Would AHCCCS accept and evaluate a proposal response for only a specific piece of the program (DSC or MAC) or specific line items, or does a proposal have to be for the entire scope of RFP?	No. Proposals must be submitted for the entire scope of the RFP.
22	Sivic Solutions Group	3. Evaluation Criteria and Selection Process: Paragraph #2	31	Can AHCCCS provide the number of points or numeric weight assigned to each of the three evaluation areas?	No. Points are not assigned to the criteria as part of the open solicitation.
23	Sivic Solutions Group	Attachment _C Price Proposal 2.2	1	Is there any TPA fee associated with cost settlement reimbursements paid back to LEAs?	No
24	Public Consulting Group	3 and 6.1	5 and 29	Will AHCCCS be following Section 3, "AHCCCS is seeking to contract with a single entity or organization to act as a third party administrator..." or Section 6.1, "AHCCCS reserves the right to make multiple awards or to award a Contract by individual line items or alternatives, by group of line items or alternatives, or to make an aggregate award, or regional awards, whichever is deemed most advantageous to AHCCCS and to the State."?	Yes - AHCCCS is seeking to contract with a single entity or organization to act as a third party administrator.
25	Public Consulting Group	8	11	Can the Contractor for this solicitation serve as a billing agent to the LEA for school based Medicaid related services or transportation claims?	Having the TPA be a biller and a claims administrator would be a conflict of interest. Therefore, the TPA contractor cannot and is prohibited from serving as the biller for LEAs.



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26	Public Consulting Group	8.2.2.12	12	Since PHI will be exchanged during the health aide pre-payment review process, is a x12 EDI Health Care Services Review Information Transaction Set (278) recommended to meet HIPAA guidelines while conducting the pre-payment review process?	Yes
27	Public Consulting Group	17	17	In lieu of a fidelity bond, will AHCCCS accept alternative insurance policies if AHCCCS is identified as an additional insured party and meets all other insurance requirements?	No. Insurance policies are a separate provision withing the RFP. Refer back to section 17 of the RFP pertaining to Bonds.
28	Public Consulting Group	20	18	What are the requirements for the 'Background Checks Documentation'? Is there an example, form, report, exhibit that should be used?	This deliverable will not be required. The attached solicitation Amendment removes this requirement from the Deliverables Chart.
29	Public Consulting Group	20	18	Who or what entities are required for the 'Background Check Documentation'?	See question 28 response above.
30	Public Consulting Group	6.3	33	Is there a List of Key Personnel required for this solicitation?	List only as it applied to experience and expertise of the firm.
31	Public Consulting Group	n/a	n/a	Will there be a public opening of proposal responses received on or close to the due date?	There is no public opening of the RFP. However, a list of offerors will be included in RFP documents located at https://www.azahcccs.gov/Resources/OversightOfHealthPlans/SolicitationsAndContracts/open.html after the solicitation has closed.
32	Public Consulting Group	n/a	n/a	Is there a requirement to undergo an SSAE audit?	No.