

DATE: March 28, 2025
TO: Holders of the AHCCCS Contractor Operations Manual (ACOM)
FROM: Division of Managed Care (DMC) Contracts and Policy Unit
SUBJECT: AHCCCS Contractor Operations Manual (ACOM)

This memo describes additions and/or revisions to the ACOM. For questions regarding policy updates email the Contracts and Policy Unit at: DMCContractsandPolicy@azahcccs.gov.

SECTION 504 OF THE REHABILITATION ACT

Effective May 1, 2024, The Office for Civil Rights (OCR) finalized the rule that prohibits discrimination on the basis of disability. AHCCCS is in the process of revising all pertinent documents to remove symbols and periods from various Federal and State citations to ensure accessibility for all individuals in compliance with [Section 504 of the Rehabilitation Act](#).

AHCCCS NEW AGENCY STRUCTURE

Effective March 3, 2025, AHCCCS unveiled a new Agency structure. AHCCCS is in the process of revising all pertinent documents to reflect the new Division titles. For complete details related to the new Agency structure, please see the press release found on the AHCCCS website under [News & Press Releases](#).

STATEWIDE BRANDING

Effective August 23, 2024, Arizona announced a statewide branding effort. AHCCCS is in the process of revising all pertinent documents to reflect the new AHCCCS Logo, colors, and design elements.

CONTRACT AND POLICY DICTIONARY AND AHCCCS RELATED ACRONYMS

To view the AHCCCS Contract and Policy Dictionary, please access the following link:

[AHCCCS CONTRACT AND POLICY DICTIONARY](#)

The AHCCCS Contract and Policy Dictionary offers a centralized location for definitions found within the various AHCCCS Contractor Operations Manual (ACOM) and AHCCCS Medical Policy Manual (AMPM) policies.

To view the AHCCCS Related Acronyms found on the AHCCCS website, please access the following link:

[AHCCCS RELATED ACRONYMS](#)

CURRENT UPDATES AND REVISIONS TO THE AHCCCS CONTRACTOR OPERATIONS MANUAL (ACOM)

To view all ACOM policies and attachments, please access the following link:

[AHCCCS CONTRACTOR OPERATIONS MANUAL \(ACOM\)](#)

ACOM POLICY 111 – AHCCCS PHARMACY AND THERAPEUTICS (P&T) COMMITTEE

ACOM Policy 111 was revised for minor formatting, grammatical edits, and clarity. Additional changes included but are not limited to:

- Clarifying AHCCCS P&T Committee throughout the policy,
- Removing outdated website, and
- Updating information that is provided by the rebate vendor.

ATTACHMENT A – CONFLICT OF INTEREST DISCLOSURE FORM FOR POTENTIAL PHARMACY AND THERAPEUTICS (P&T) COMMITTEE MEMBERS

Attachment A was revised for minor formatting updates and to align with policy standards.

ACOM POLICY 325 – TARGETED INVESTMENTS 2.0 PROGRAM

Effective date 10/01/24

ACOM Policy 325 was revised for minor formatting, grammatical edits, and clarity. Additional changes include but are not limited to:

- Aligning with Centers for Medicare & Medicaid Services (CMS) state directed payment preprint requirements,
- Clarifying receipt of funds and payment details, and
- Adding reference to the monthly Targeted Investments Justice Referral Report.

UPDATES AND REVISIONS TO THE AHCCCS CONTRACT AND POLICY DICTIONARY

To view the Contract and Policy Dictionary, please access the following link:

[AHCCCS CONTRACT AND POLICY DICTIONARY](#)

The following terms and/or definitions have been updated or added:

- Shall
- Should