

AHCCCS DFSM TRIBAL ALTCS

Chart of Report Deliverables and Due Dates for 2021-22

REPORT NAME	DATE DUE	SEND TO
Case Load Ratio and Supervisory Audit Tool	2021 15 days after the end of each quarter	Division of Fee-For Service Management Upload to the Tribal ALTCS Digital Toolbox/Deliverable Reports and Submission Portal https://www.azahcccs.gov/AmericanIndians/LongTermCareCaseManagement/CaseToolManagementDigitalToolBox/digitaltoolboxdeliverablereportsandschedule.aspx
	1st Quarter (Oct-Dec) report due by January 15, 2021	
	2nd Quarter (Jan-Mar) report due by April 15, 2021	
	3rd Quarter (Apr-Jun) report due by July 15, 2021	
	4th Quarter (Jul-Sep) report due by October 15, 2021	
	2022 15 days after the end of each quarter	
	1st Quarter (Oct-Dec) report due by January 15, 2022	
	2nd Quarter (Jan-Mar) report due by April 15, 2022	
3rd Quarter (Apr-Jun) report due by July 15, 2022		
4th Quarter (Jul-Sep) report due by October 15, 2022		
Program Organizational Chart	Upon Execution of Agreement and as requested	Division of Fee-For-Service Management Assigned Tribal ALTCS Case Management Coordinator

ALTCS Personnel Changes	Within 30 days of the change	Division of Fee-For-Service Management Assigned Tribal ALTCS Case Management Coordinator
Quarterly Financial Report	60 calendar days after end of the quarter	Division of Health Care Management Finance Manager
Annual Financial Report	9 months after end of Tribal fiscal year	Division of Health Care Management Finance Manager