

**1210 INSTITUTIONAL SERVICES AND SETTINGS**

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10/01/13, 03/01/14, 03/05/20

**I. PURPOSE**

This Policy applies to ALTCS E/PD, DES/DDD (DDD), and Fee-For-Service (FFS) Tribal ALTCS. (For FES, refer to AMPM Chapter 1100). This Policy establishes requirements for Institutional Services and Settings.

**II. DEFINITIONS****INTERMEDIATE CARE  
FACILITY (ICF) FOR  
PERSONS WITH  
INTELLECTUAL  
DISABILITIES**

A health care institution, Medicaid certified through ADHS and monitored by the Arizona Department of Economic Security (ADES), providing room and board and whose primary purpose is to provide health, habilitative and rehabilitative services to individuals with developmental disabilities.

**III. POLICY**

Arizona Long Term Care System (ALTCS) covers medically necessary institutional or inpatient services provided in an AHCCCS registered facility for ALTCS members. In addition to services required as specified in A.A.C. R9-28, ALTCS Contractors are responsible for ensuring a member's access to behavioral health services as specified in AMPM Policy 310-B.

The Nursing Facility (NF) shall be licensed and Medicare/Medicaid certified by the Arizona Department of Health Services as specified in 42 CFR 483.75 to provide inpatient room, board, and nursing services to members who require these services on a continuous basis, but who do not require hospital care or direct daily care from a physician. Religious Non-Medical Health Care Institutions are exempt from State licensing requirements. On reservation NFs are not required to have a license but must meet licensure requirements.

**A. ALTCS, NURSING FACILITY, AND INTERMEDIATE CARE FACILITY INSTITUTIONAL SERVICES**

For ALTCS, NF and Intermediate Care Facility (ICF) institutional services, each unit of service constitutes a 24 hour day (per diem), and includes:

1. Nursing care services, including rehabilitation, restorative services and respiratory care services.

2. Social services.
3. Dietary services, including, but not limited to, preparation and administration of special diets and adaptive tools for eating.
4. Recreational therapies and activities.
5. Overall management and evaluation of the facility's plan of care for the member.
6. Observation and assessment of the member's changing condition.
7. Room and board services, including, but not limited to, support services such as food, personal laundry and housekeeping.
8. Nonprescription and stock medications.
9. Medical Equipment and medical supplies as negotiated per Contract between the facility and ALTCS E/PD Contractor including non-customized Medical Equipment (as specified in AMPM Policy 310-P).

Refer to FFS Billing Manual for a listing of Medical Equipment included in the per diem rate for the ALTCS FFS program and medical supplies included in the per diem rate for the Tribal ALTCS (This applies to NFs only).

**B. MEMBERS RESIDING IN AN ALTCS INSTITUTIONAL SETTING**

In addition, the following services shall be available to members residing in an ALTCS institutional setting, but are not included in the service unit:

1. Speech, physical and occupational therapies unless required as a part of the per diem for the service unit.
2. Physical and behavioral health services as specified in AMPM Chapter 300, Medical services provided to ALTCS members are the same as those provided to acute care members.
  - a. Behavioral health services provided by a licensed behavioral health provider, who may report/bill services separately from the facility. Refer to the AMPM Policy 310-B for further information on AHCCCS covered behavioral health services and settings.
3. Customized Medical Equipment ordered by the member's primary care provider and authorized by the ALTCS Contractor or by Tribal ALTCS Programs.

4. Hospice services (refer to AMPM Policy 310-J for detailed information regarding components of this service).
5. EPSDT services as specified in AMPM Policy 430.
6. Services provided to individuals with an SMI designation, as specified in A.A.C. R9-21.

ALTCS members who are in the transitional program (refer to AMPM Policy 1620-H) are not eligible for NF or ICF services exceeding 90 continuous days per admission.