



AHCCCS MEDICAL POLICY MANUAL
EXHIBIT 1620-8, CONTRACTOR CHANGE REQUEST FORM

MEMBER NAME

DATE OF BIRTH

AHCCCS ID #

CURRENT CONTRACTOR INFORMATION

INDIVIDUAL REQUESTING CHANGE

PHONE #

CONTRACTOR NAME

FISCAL COUNTY NAME

TRANSFER APPROVE DENIED

FISCAL COUNTY #

PROVIDER ID #

DATE

REASON:

- MEMBER LEAVING SERVICE AREA
- MEMBER RESIDES OUT OF SERVICE AREA
- WITHIN SERVICE AREA FOR MEDICAL CONTINUITY OF CARE
- FAMILY REQUEST
- OTHER – SPECIFY:

COMMENTS/CURRENT MEDICAL CONDITION:

(Attach Medical Release, Current Plan of Care and Other Necessary Information)

AUTHORIZED SIGNATURE

TITLE

DATE



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RECEIVING CONTRACTOR INFORMATION

CONTRACTOR NAME

FISCAL COUNTY NAME

FISCAL COUNTY NUMBER

PROVIDER ID #

TRANSFER: [] APPROVED [] DENIED

EFFECTIVE ENROLLMENT DATE

AUTHORIZED SIGNATURE

TITLE

DATE

IF APPROVED, COMPLETE MEMBER INFORMATION BELOW AND SEND THIS FORM TO AHCCCS, AS SPECIFIED IN AMPM EXHIBIT 1620-M. IF REQUEST DENIED, RETURN FORM TO ORIGINATOR.

MEMBER INFORMATION

IS THIS A CHANGE IN CONTRACTOR WITHIN MARICOPA COUNTY? [] YES [] NO

IS THE CHANGE DUE TO A MOVE TO A NEW COUNTY OF FISCAL RESPONSIBILITY? [] YES [] NO

HAS THE MEMBER PHYSICALLY MOVED TO A NEW COUNTY OF FISCAL RESPONSIBILITY? [] YES [] NO

IF YES, PROVIDE THE NEW ADDRESS BELOW.

EFFECTIVE DATE OF THE MOVE: _____

RESIDENTIAL ADDRESS:

FACILITY NAME (IF APPLICABLE)

PHONE #

STREET

CITY

STATE

ZIP

MAILING ADDRESS (IF DIFFERENT)

STREET

CITY

STATE

ZIP

TYPE OF PLACEMENT: [] HOME & COMMUNITY BASED - SPECIFY: _____

[] NURSING FACILITY [] OTHER - SPECIFY: _____



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AHCCCS CONTRACTOR CHANGE REQUEST COORDINATOR USE ONLY

LOCAL OFFICE CONTACTED: NAME DATE INITIAL

LOCAL OFFICE CHANGES MADE: NAME DATE INITIALS

MFIS REFERRAL COMPLETED: DATE INITIALS

ENROLLMENT EFFECTIVE DATE ADJUSTED IN PMMIS: DATE INITIALS

COMMENTS: